

**RIVERSIDE TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
March 9, 2017**

The Regular Meeting of the Riverside Township Board of Education was held on Thursday, March 9, 2017 at 7:00 p.m., in the Elementary Cafeteria.

Present were: J. D'Agostino, D. Graf, R. Gonteski, T. McElroy J. Mongon, S. Parker, M. Pinho, J. Lennon and R. Ehrich

Absent were: M. Holak, D. Potts and R. Russell

Mr. McElroy led the flag salute.

Mrs. Lennon announced that adequate notice of the meeting had been given to the public by notifying the Burlington County Times and the Courier Post on January 11, 2017 and posted at the Riverside Town Hall.

CORRESPONDENCE

NJSBA – School Board Notes dated February 17, 2017

On the motion by Mr. D'Agostino, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the acceptance and filing of the above correspondence.

VOTE- Aye: J. D'Agostino, R. Gonteski, D. Graf, T. McElroy, J. Mongon, S. Parker, and M. Pinho
Nay: 0
Carried

Mr. Mongon reported that Mr. Ronald Russell has resigned from the board.

RESIGNATION

On the motion by Mr. D'Agostino, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby accepts the resignation of Ronald Russell, board member, effective immediately.

VOTE- Aye: J. D'Agostino, R. Gonteski, D. Graf, T. McElroy, J. Mongon, S. Parker, and M. Pinho
Nay: 0
Carried

Mr. Mongon thanked Mr. Russell for his service and knows he will be sorely missed.

STUDENT GOVERNMENT

Jada Karp reported that Spirit Week was a huge success. Festivities included theme days, banners, a coin race, games at the pep rally and spirit stick. The senior class won by 5 points. The coin jugs raised \$578.00 for the state charity. Eight new members were inducted into the RHS NHS on February 10, 2017 and on February 15, 2017 the NHS members volunteered at the Food Bank of South Jersey.

GOOD NEWS

Mrs. Milch reported the Riverside's recipients of the Burlington County Scholastic League All Stars for Boys': Basketball Freedom Division, First Team, Jeanquai Morton, Second Team, Emmanuel Harris and Girls' Basketball, Independence, Girls won the Division and made it to the third round of the Central Jersey Tournament. First Team, Hailey Russell and Briana Fritz, Second Team, Alexis Davis and Hannah Russell. Wrestling, Freedom Division Boys won the Division and made it to the second round of the Central Jersey Tournament, First Team, Robert Zeke Brinson, Ariel Carreno, and Kevin Rae, Second Team, Alexander Tolbert and Kevinn Tosta. Kevin Rae was the third place finisher in District22, and Robert Zeke Brinson was the District 22 Champion. He came in second in Region 6.

He finished his season in Atlantic City with two wins, and then two losses for a three-year career record of 79-28. John McElroy, the third Rams' co-captain, completed his wrestling career at 95-48.

STUDENTS OF THE MONTH

Mr. Shumway, Mr. Mongon and Mr. Pae introduced the following students of the month:

Elementary- Amy Montalvan, 3rd grade; Brandon Tenecela Yunga, 4th grade; Maria Silva Castro, 5th grade

Middle School- Terrell Munford, 6th grade, Alexandra Mudrinic, 7th grade; Nicolas Gahm, 8th grade

High School- Larissa Combs, 9th grade; Brianna Fritz, 10th grade; Dean Dridi, 11th grade; Shaina Egan, 12th grade.

The meeting was opened to the public. No one spoke at this time.

APPROVAL OF MINUTES

On the motion by Dr. Parker, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the minutes of a Full Board Workshop Meeting and Regular Board Meeting held on February 9, 2017.

VOTE- Aye: J. D 'Agostino, R. Gonteski, D. Graf, T. McElroy, J. Mongon, S. Parker, and M. Pinho
Nay: 0
Carried

APPROVAL OF FINANCIAL REPORTS

On the motion by Mrs. Graf, seconded by Mr. McElroy, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Board Secretary's Report (January 31, 2017), the Treasurer's Report (January 31, 2017), the Cafeteria Financial Report (January 31, 2017), the Student Activity Financial Report (January 31, 2017), Athletic Council (January 31, 2017) and the Budget Status Report (January 31, 2017), as attached.

VOTE- Aye: J. D 'Agostino, R. Gonteski, D. Graf, T. McElroy, J. Mongon, S. Parker, and M. Pinho
Nay: 0
Carried

APPROVAL OF BILLS

On the motion by Mrs. Graf, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves payment of March, 2017 bills for the Board of Education and the Cafeteria as attached.

VOTE- Aye: J. D 'Agostino, R. Gonteski, D. Graf, T. McElroy, J. Mongon, S. Parker, and M. Pinho
Nay: 0
Carried

BUSINESS & FINANCIAL

Transfers

On the motion by Mr. D 'Agostino, seconded by Mrs. Pinho, and carried unanimously, **Whereas**, the State Department of Education permits transfers among the school district's budgetary line item accounts, **And Whereas**, it is the desire of the Riverside Township Board of Education to make such transfers, **Therefore, Be It Resolved**, by the Riverside Township Board of Education that the Board Secretary is hereby authorized to make the following budgetary account line item transfers.

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
11-000-223-610-00	11-000-223-580-00	\$ 200.00
11-213-100-610-08	11-212-100-610-08	58.00
11-402-100-390-00	12-402-100-732-00	7,604.00
11-000-230-530-00	11-000-230-331-00	7,000.00
11-000-100-565-04	11-000-100-562-04	7,462.00
11-000-100-566-04	11-000-100-562-04	19,740.00

VOTE- Aye: J. D 'Agostino, R. Gonteski, D. Graf, T. McElroy, J. Mongon, S. Parker, and M. Pinho
 Nay: 0
 Carried

Fire Drill and Security Report

On the motion by Mr. D 'Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby approves the February, 2017 Fire Drill Report, submitted by Robert Karmade, Working Building and Grounds Supervisor and the Security Drill Report, submitted by Robin A. Ehrich, Superintendent, as attached.

VOTE- Aye: J. D 'Agostino, R. Gonteski, D. Graf, T. McElroy, J. Mongon, S. Parker, and M. Pinho
 Nay: 0
 Carried

Walk in Freezer

On the motion by Mr. D 'Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby authorizes Garrison Architects to amend the Long Range Facilities Plan to include a Walk In Freezer for the Elementary School; and Further Resolved that the Riverside Township Board of Education hereby authorizes Garrison Architects to prepare and submit an "other capital project" application to the NJDOE for this project. The district acknowledges that it will receive no state aid.

VOTE- Aye: J. D 'Agostino, R. Gonteski, D. Graf, T. McElroy, J. Mongon, S. Parker, and M. Pinho
 Nay: 0
 Carried

Nutri-Serve Food Management Contract Renewal

On the motion by Dr. Parker, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby renews the food service management contract for Nutri-Serve Food Management, Inc. at the flat management fee of \$28,700 for the 2017-18 school year (An increase of \$420.00) This contract includes a breakeven guarantee and a projected return of \$53,349.72 based on a lunch price increase of \$.10 across the board. If the actual bottom line is below this amount, Nutri-Serve will subsidize the bottom line of the Riverside School District up to 100% of the management fee. All guarantee conditions as listed in the contract must be met.

VOTE- Aye: R. Gonteski, D. Graf, T. McElroy, J. Mongon, S. Parker, and M. Pinho
 Nay: 0
 Abstain: J. D 'Agostino
 Carried

Transportation Agreement

On the motion by Dr. Parker, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby approves a transportation agreement with Winslow Township School District to transport one student at an annual cost of \$4,536 for the 2016-17 school year.

VOTE- Aye: J. D ‘Agostino, R. Gonteski, D. Graf, T. McElroy, J. Mongon, S. Parker, and M. Pinho
Nay: 0
Carried

PERSONNEL

Staff Development

On the motion by Mr. D ‘Agostino, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following staff development activities for the 2016-2017 school year as attached.

VOTE- Aye: J. D ‘Agostino, R. Gonteski, D. Graf, T. McElroy, J. Mongon, S. Parker, and M. Pinho
Nay: 0
Carried

2017 – Sports Night Worker List

On the motion by Mr. D ‘Agostino, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the 2017 Sports Night Worker list, as attached.

VOTE- Aye: J. D ‘Agostino, R. Gonteski, D. Graf, T. McElroy, S. Parker, and M. Pinho
Nay: 0
Abstain: J. Mongon
Carried

Spring Coaches

On the motion by Mr. D ‘Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following Spring coaches for the 2016-17 school year at the contract salaries listed.

<u>Position</u>	<u>Name</u>	<u>Salary</u>
MS Softball Coach	Brittany DiMiero	\$4,260
MS Softball Coach	Lynn Starke	4,260

VOTE- Aye: J. D ‘Agostino, D. Graf, T. McElroy, S. Parker, and M. Pinho
Nay: 0
Abstain: J. Mongon
Carried

Volunteers

On the motion by Mr. D ‘Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following volunteers for the 2016-2017 school year.

Volunteers Continued:

<u>Name</u>	<u>Position</u>
Brendon Griffin	Baseball
Brian Solomon	Baseball
Casey Donahue	Baseball
Kevin Joo	Baseball
William Terzes	Softball
Anthony Reale	Softball
Scott Atkinson	Track and Field

VOTE- Aye: J. D 'Agostino, R. Gonteski, D. Graf, T. McElroy, J. Mongon, S. Parker, and M. Pinho
 Nay: 0
 Carried

Practicum Teachers

On the motion by Mrs. Graf, seconded by Mrs. Gonteski, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the placements of the following college students in the practicum assignments as listed, during the 2016-2017 school year.

<u>Student</u>	<u>College</u>	<u>Placement</u>	<u>Dates</u>
Brian Adams	Rutgers University	HS-History (Mr. Stellwag)	May 15–26, 2017
Michael Youngkin	Rutgers University	HS-English (Mrs. Varga)	May 15–26, 2017

VOTE- Aye: J. D 'Agostino, R. Gonteski, D. Graf, T. McElroy, J. Mongon, S. Parker, and M. Pinho
 Nay: 0
 Carried

Graduation Appeals Process Administration

On the motion by Mrs. Graf, seconded by Mrs. Gonteski, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following staff members as teachers to administer and score the CRT graduation appeals process program at the rate of \$45.57 per hour for the 2016-17 school year as listed.

<u>Employee</u>	<u>Hours</u>
Jennifer Hunter	10 (not to exceed)
Eileen Williamson	10 (not to exceed)

VOTE- Aye: J. D 'Agostino, R. Gonteski, D. Graf, T. McElroy, J. Mongon, S. Parker, and M. Pinho
 Nay: 0
 Carried

Leave Requests

On the motion by Mr. D'Agostino, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the unpaid leaves of absence for the employees listed below for the periods indicated.

<u>Employee</u>	<u>Position</u>	<u>Date</u>
Jessica Bruton	ES Basic Skills Instructional Aide	March 1 & 24, 2017
Monica Cimorelli	Playground/Café Aide	February 15 & 16, 2017

VOTE- Aye: J. D 'Agostino, D. Graf, T. McElroy, J. Mongon, S. Parker, and M. Pinho
Nay: 0
Carried

New Employee

On the motion by Mr. D'Agostino, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following staff member for the 2016-2017 school year, as listed,

Kimberly Plute, 11 month Learning Disabilities Teacher Consultant at the contract salary of \$65,811, (Step 1 + M) prorated from a start date of May 9, 2017 for the 2016-17 school year, pending criminal history review, as recommended by the Superintendent.

VOTE- Aye: J. D 'Agostino, R. Gonteski, D. Graf, T. McElroy, J. Mongon, S. Parker, and M. Pinho
Nay: 0
Carried

Job Descriptions

On the motion by Mr. D'Agostino, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the job descriptions for Homework Club Advisor and Working Supervisor of Buildings and Grounds, as attached.

VOTE- Aye: J. D 'Agostino, R. Gonteski, D. Graf, T. McElroy, J. Mongon, S. Parker, and M. Pinho
Nay: 0
Carried

Salary Adjustment

On the motion by Mr. D'Agostino, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the salary adjustment for **Carmen Cristina Bivins**, ESL Teacher, from \$64,628 (Step 9 BS+15) to \$67,628 (Step 9 M+15), for the 2016-17 school year.

VOTE- Aye: J. D 'Agostino, R. Gonteski, D. Graf, T. McElroy, J. Mongon, S. Parker, and M. Pinho
Nay: 0
Carried

Rescission

On the motion by Mr. D'Agostino, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby rescinds the contract of **Christopher Phillips** as Color Guard Winter Advisor, for the 2016-2017 school year.

VOTE- Aye: J. D 'Agostino, R. Gonteski, D. Graf, T. McElroy, J. Mongon, S. Parker, and M. Pinho
Nay: 0
Carried

POLICY

First Reading

On the motion by Mr. D 'Agostino, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the first reading of the attached list of new and revised policies and regulations as presented.

VOTE- Aye: J. D 'Agostino, R. Gonteski, D. Graf, T. McElroy, J. Mongon, S. Parker, and M. Pinho
Nay: 0
Carried

STUDENTS

Home Instruction

On the motion by Mrs. Graf, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following home instruction for the 2016-2017 school year:

<u>ID#</u>	<u>From</u>	<u>To</u>
222201	02/08/17	TBD
171033	02/13/17	03/01/17

VOTE- Aye: J. D 'Agostino, R. Gonteski, D. Graf, T. McElroy, J. Mongon, S. Parker, and M. Pinho
Nay: 0
Carried

Out of District Placements

On the motion by Mrs. Graf, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following out of district student placements for the 2016-2017 school year as listed.

<u>ID#</u>	<u>Placement</u>	<u>Annual Tuition</u>
211084	Garfield Park Academy	\$53,010 (change in placement)
181375	Garfield Park Academy	\$53,010
250129	Evergreen Avenue School	\$20,000

VOTE- Aye: J. D 'Agostino, R. Gonteski, D. Graf, T. McElroy, J. Mongon, S. Parker, and M. Pinho
Nay: 0
Carried

NJ Commission for the Blind

On the motion by Mrs. Graf, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby contracts with NJ Commission for the Blind to provide Educational Level 1 Services for the 2016-2017 school year as listed.

<u>ID#</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
291000	02/14/17	06/30/17	\$1,900.00

VOTE- Aye: J. D 'Agostino, R. Gonteski, D. Graf, T. McElroy, J. Mongon, S. Parker, and M. Pinho
Nay: 0
Carried

Field Trips

On the motion by Dr. Parker, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following field trips for the 2016-2017 school year, as attached.

VOTE- Aye: J. D 'Agostino, R. Gonteski, D. Graf, T. McElroy, J. Mongon, S. Parker, and M. Pinho
Nay: 0
Carried

Field Trip

On the motion by Dr. Parker, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Varsity Baseball Team field trip to Cooperstown, New York, from April 17-19, 2017.

VOTE- Aye: J. D 'Agostino, R. Gonteski, D. Graf, T. McElroy, J. Mongon, S. Parker, and M. Pinho
Nay: 0
Carried

Fundraisers

On the motion by Dr. Parker, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following fundraisers for the 2016-2017 school year as attached.

VOTE- Aye: J. D 'Agostino, R. Gonteski, D. Graf, T. McElroy, J. Mongon, S. Parker, and M. Pinho
Nay: 0
Carried

PROGRAM

Preschool Education Aid Program Plan

On the motion by Mr. D 'Agostino, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Three -Year Preschool Program Plan and the Early Childhood Program Aid District Budget Statement for 2017-18, as presented.

VOTE- Aye: J. D 'Agostino, R. Gonteski, D. Graf, T. McElroy, J. Mongon, S. Parker, and M. Pinho
Nay: 0
Carried

FACILITIES

Facility Use

On the motion by Mr. D 'Agostino, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the facility/building use requests for the 2016-2017 school year as attached.

VOTE- Aye: J. D 'Agostino, R. Gonteski, D. Graf, T. McElroy, J. Mongon, S. Parker, and M. Pinho
Nay: 0
Carried

COMMITTEE REPORTS

PERSONNEL & EMPLOYEE RELATIONS – No Report

FINANCE & INSURANCE – Mr. McElroy reported that the committee met on March 7, 2017 and will present the budget to the full board on March 16, 2017 for approval to submit to the county office.

BUILDINGS & GROUNDS – No Report

ATHLETICS – No Report

POLICY – No Report

CURRICULUM – A meeting is scheduled for May 3, 2017

SAFETY & SECURITY – No Report

STUDENT GOVERNMENT –Mrs. Pinho reported that the committee met with Student Government on February 23, 2017 and the Student Government continues to focus on charity work in areas they can make the most impact with charity work and increase school spirit. They are also working hard to increase School Pride and participation. A full report is on file in the Board Office.

DELEGATE TO BURLINGTON COUNTY SCHOOL BOARDS – No Report

DELEGATE TO NEW JERSEY SCHOOL BOARDS ASSOCIATION – No Report

DELANCO REPRESENTATIVE – Mrs. Gonteski reported that Delanco’s committee to explore options available to Delanco High School students met prior to their regular board meeting. The committee is willing to meet with Riverside and Delanco’s Superintendent will reach out to Ms. Ehrich.

Acknowledgement of Visitors

No one spoke at this time.

ADJOURNMENT

On the motion by Mr. D ‘Agostino, seconded by Mr. McElroy, and carried unanimously, the meeting was adjourned at 7:52 p.m.

Respectfully submitted,

Jodi Lennon
Board Secretary